



GLENTORAN F.C.
ACADEMY
Le Jeu Avant Tout



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****GENERAL DATA PROTECTION REGULATION (GDPR)****

The laws on Data Protection changed on 25th May 2018.
As part of the new GDPR Legislation, anyone who receives emailed correspondence must agree to this.

At Glentoran FC Academy our priority is keeping your data safe, so we have therefore implemented some new practices to comply with the new GDPR laws.

How we protect and use your information

At Glentoran FC Academy we do all we can to respect your right to privacy and the protection of your personal information.
This is a summary of what we do with your information in order to run our Academy.

The information we use and where we get it from

We collect your name, billing address, contact numbers and email addresses in order to process your monthly subscriptions and any account you have with us.
Occasionally we collect a delivery address if different to your billing address.
This information will have been given to us voluntarily by you ahead of any order you have made being fulfilled.

Your rights

You have a number of legal rights to control what we do with your information.
For example, you can ask us to tell you what information we have about you and get a copy of it;
correct or update information that is wrong; stop using your information in certain circumstances;
stop sending you marketing material; or send some of your data to someone else for them to use.

How we use your information

We use your information solely to provide you with products and services that you have requested.



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Sharing your information outside of Glentoran Academy

We will not share your information outside of our business unless otherwise ordered to by you or if we need to and we have sought your permission to do so.

Examples of note would be sharing your data with service providers such as Club Force and Club Sport NI/Umbro to process your monthly subscriptions and payments for track gear and kits etc.

Marketing

We do not engage in any marketing lists which anyone can subscribe or unsubscribe to. Therefore, your information has not been used in this way and will continue to not be used for marketing unless otherwise informed.

How long we keep your information

We will store your information until you tell us not to. We will store a record of your orders for up to ten years in case we need to recall the information for any reason.

Security

We are committed to ensuring that your information is secure with us. Your information is stored centrally with only the Office Staff having access to the devices and facilities wherein your information may be stored.

To comply under the new GDPR regulations, we require you to give your consent for us to hold your data as of 25th May 2018.

Currently all of our members are opted in for receipt of emails etc. If, however, this is not your preference, we would be most grateful if you could email us with **UNSUBSCRIBE** as the Subject and we will do the rest.

If you require any further information or we can help in any other way please do not hesitate to contact us.



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups